



## GAME ROOM OPERATION TIMELINE GUIDANCE

Activity	Notify NHLC
Theft, cheating, or similar acts of deception by a player or staff member.	Immediate.
Adjustments to Operational Hours	<b>3 days</b> prior to first amended game date.
Amending HHR Documentation	<b>10 days</b> from finding date.
New Table Game	<b>15 days</b> prior to implementation.
New Felts	<b>15 days</b> prior to implementation.
New HHR Installation	<b>15 days</b> prior to implementation.
Moved HHR Machine	<b>15 days</b> prior to implementation.
Conversion of HHR Machine	<b>15 days</b> prior to implementation.
New Electronic Table Game Installation	<b>15 days</b> prior to implementation.
Moved Electronic Table Game	<b>15 days</b> prior to implementation.
Internal Control Amendments	<b>15 days</b> prior to implementation.
House Rule Amendments	<b>15 days</b> prior to implementation.
Variances of \$1,000 or More	<b>30 days</b> from finding date.
Game Approvals	<b>45 days</b> prior to implementation.
Player Funded Promotion Approvals	<b>45 days</b> prior to implementation.