



# Investigation & Compliance Division

## GAMING CONSULTANT LICENSE APPLICATION

<b>OFFICIAL USE ONLY</b>
Check #: _____
Amount: _____

### 1. APPLICANT INFORMATION

Name of Applicant or Name and Title of Contact Person if Applicant is an Entity:			
If Applicant is an Entity, Name of Entity:			
Mailing Address:			
_____	_____	_____	_____
<i>Street/PO Box</i>	<i>City/Town</i>	<i>State</i>	<i>Zip</i>
Phone Number:	Email:		

### 2. GAMING HISTORY AND RELATIONSHIPS

1. Has the applicant had a gaming license deny, suspend, revoke, or enjoin in this or any other state? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, provide a detailed explanation:</i>	
2. Is the applicant a licensed distributor or manufacturer?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Is the applicant employed by a licensed distributor or manufacturer?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. Does the applicant have a direct or indirect financial relationship with a licensed distributor or manufacturer?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. Is the applicant an owner of the licensed commercial hall, employed by the commercial hall, or have any direct or indirect financial relationship with the commercial hall where the lucky 7 tickets will be sold.	<input type="checkbox"/> Yes <input type="checkbox"/> No

**BINGO AND/OR LUCKY 7 GAMING CONSULTANT APPLICATION**

**3. GAMING RELATED SERVICES TO BE PROVIDED**

Gaming events for which gaming related services will be provided (*check all that apply*):  Bingo  Lucky 7

Gaming related services to be provided will include:

- Providing consultation services relative to the management or conduct of Bingo events and/or Lucky 7 ticket sales to ensure compliance with gaming regulations.
- Managing the sale of Bingo papers or Lucky 7 tickets, including providing direct on-site supervision of the paper and ticket sales, and coordinating staffing for the event(s).
- Participating in the operation of a Bingo event or Lucky 7 ticket sales, including selling papers/tickets or otherwise handling monetary transactions, calling Bingo balls, determining winners, or distributing prizes.
- Providing record keeping services relative to Bingo and/or Lucky 7 operation.
- Preparing and submitting reports and other forms relative to Bingo and/or Lucky 7 operations.
- Developing or arranging advertising relative to Bingo events and/or Lucky 7 ticket sales.
- Providing security relative to Bingo events and/or Lucky 7 ticket sales.
- Other (describe): \_\_\_\_\_

**4. ATTESTATION**

I hereby certify that I am 18 years of age or older and otherwise qualify for a Gaming Consultant license.

I further certify that neither the applicant nor any employee of the applicant who will participate in the operation charitable gaming has been convicted of a felony within the previous 10 years, or a misdemeanor involving falsehood or dishonesty within the previous 5 years, which have not been annulled by a court, or has violated the statutes or rules governing charitable gaming.

Under penalty of unsworn falsification pursuant to RSA 641:3, I certify that the information provided on this form and on any of the supporting documentation submitted with this application is true, accurate and complete, and that there are no willful misrepresentations in, or falsifications of the information provided herein. I acknowledge that giving false information is grounds for denial, suspension, or revocation of a gaming license.

\_\_\_\_\_  
*Signature of Applicant or Contact Person of Entity*

\_\_\_\_\_  
*Printed Name*

\_\_\_\_\_  
*Date*

*\* Proof of authority to sign and submit this application may be required.*

## INSTRUCTIONS FOR COMPLETING A GAMING CONSULTANT LICENSE APPLICATION FORM

### A. WHEN TO USE THIS FORM

Any individual who will be compensated for gaming related services (see below) must obtain a Gaming Consultant license prior to engaging in such activities.

Only bona-fide members of the organization and licensed gaming consultants are allowed to operate or participate in the operation of a bingo event or the sale of Lucky 7 tickets. Members of the organization can only be reimbursed for out-of-pocket expenses up to \$50 (Bingo) and \$8 (Lucky 7) per game date. Except as otherwise allowed by RSA 287-E:7, I, non-member, even those that are not paid, cannot participate in the operation of a bingo event, or sell Lucky 7 tickets unless they are a licensed gaming consultant.

### B. LICENSING FEE

Submit the following payment with the application:

- Payment of a \$100.00 license fee.

Checks and/or money orders must be made payable to “NH LOTTERY COMMISSION”.

### C. SUBMITTING THE APPLICATION

This application must be received by the New Hampshire Lottery Commission at least 60-days to the expiration of the new or current license.

Submit the completed application form and license fee:

NEW HAMPSHIRE LOTTERY COMMISSION  
ATTN: INVESTIGATION & COMPLIANCE DIVISION  
14 INTEGRA DR, CONCORD, NH 03301

Applications that are incomplete, illegible or do not include correct fee payments will be returned to the applicant, which will delay the processing of this application.

If at any time information provided on or with the form changes or is found to be inaccurate, the applicant must submit updated or corrected information to the NH Lottery, Investigation & Compliance Division within 10 days of the event that resulted in the change, or discovery of the inaccuracy.

### D. SUBMITTING SIGNED AGREEMENTS

Copies of all signed agreements must be submitted to the commission at least 15 days prior to providing the contracted services, and all amended agreements must be submitted at least 3 days prior to the amendments taking effect. For your convenience, signed agreements may be submitted with this application.

All agreements with charitable organizations must be enacted using the “Standard Form of Agreement for Gaming Consultants” form.

### E. QUESTIONS OR CONCERNS

Questions regarding this application? Contact the NH Lottery Investigation & Compliance Division by phone at (603) 271-7613 or by email at [licensing@lottery.nh.gov](mailto:licensing@lottery.nh.gov) OR visit our website at [www.compliance.lottery.nh.gov](http://www.compliance.lottery.nh.gov) for more information.